

**LAKE MISSION VIEJO ASSOCIATION
BOARD OF DIRECTORS MEETING
MARCH 14, 2017**

MEETING: Upon notice duly given and received, this meeting of the Lake Mission Viejo Association Board of Directors was held at the Lake Administration building. The meeting was called to order by Bill Ernise at 7:06 PM.

Board Members Present: Bill Ernise, President
Diane Hufstedler, Vice President
Kevin Pennington, Vice President
Fred Mellenbruch, Secretary
Dale Tarkington, Treasurer

Staff Members Present: Kevin Frabotta, General Manager
Dave Kerr, Administrative Manager
Bryant Watilo, Operations Manager
Jim Turner, Aquatics Manager
Janice Chandler, Human Resources Manager
Kevin Iverson, Controller

Others Present: P. Coyle, W. Broadhag, F. Fossati, M. Glackin, F. Nin, M. Nin, B. Ollery, K. Abele, G. Newkirk, D. Tayenaka, A. Hultman, C. Rochon, B. Paloesy, R. Heimann, A. Waugh, B. Tighe, R. Tisdale, T. Hoadwonic and R. Simenz.

Minutes: Diane Hufstedler made a motion to approve the 02/21/17 regular meeting minutes Second, Dale Tarkington. Vote Carried 4-0-1. (Kevin Pennington not present at the meeting.)

Executive Session of the Board: None

Members Forum: Member Frank Nin addressed the Board.

Delegates Forum: Delegates Pat Coyle and Don Tayenaka addressed the Board.

Special Presentations: None

Directors Report: None

Treasurer's Report: Treasurer Dale Tarkington stated that the monthly Treasurer's report was available to the members in print at the meeting and that the Controller would be reporting financial highlights in the Manager's Reports.

Committee Reports:

Election Reform Committee - Administrative Manager Dave Kerr stated that since the March newsletter has arrived in homes, he has received 6 calls regarding open delegate districts.

Landscape Committee - Bill Ernisse stated that the Boat Launch area landscape project was underway, the Concert Bowl area Sod Replacement project and the Long Range Landscape Plan would be considered in New Business later in the meeting. Mr. Ernisse also stated that the Landscape Committee has been looking at the Bio Plaza area where the Liquid Amber trees have caused some concrete damage as a possible project.

Long Range Planning Committee - Diane Hufstedler stated LRPC was still gathering information for consideration of the Tackle Box building project.

Manager's Reports:

General Manager, Controller, Administrative Manager, Operations Manager, Human Resources Manager, Aquatics Manager, reports were presented to the Board.

Old Business: None

New Business: Landscape Master Plan Proposal / RJM Design Group

Operations Manager Bryant Watilo stated that RJM Design Group has developed a proposal to develop a Landscape Master Plan document for LMVA. The intent of the Master Plan is to serve as a guide for the installation of new landscape plantings, providing plant palettes and groupings for specific areas throughout the Association's properties. Diane Hufstedler made a motion to approve the contract with RJM Group for an amount not to exceed \$20,000 with expense to come from Reserve Account 2046, Category 150 Landscape. Second, Dale Tarkington. Diane Hufstedler asked that RJM Group use the zones specified in the Long Range Plan for reference in the Landscape Master Plan. Vote Carried 5-0-0.

North Beach Sod Replacement

Operations Manager Bryant Watilo stated due to the drought conditions and wear and tear in the Reserved Table area, approximately 9,000 square feet of grass needs to be replaced. Due to the time of year, replanting grass seed is not an option. Mr. Watilo presented a proposal to use sod to replant the bare areas in the Reserved Table area for a cost not to exceed \$24,462.00 with expense to come from Reserve Account 2046, Category 150 Landscape. Diane Hufstedler made a motion to approve the expense as presented. Second, Dale Tarkington. Vote Carried 5-0-0.

Rental Fleet Boat Purchase

Operations Manager Bryant Watilo stated that 12 boats in our rental fleet are up for replacement and that staff is recommending a new mix of boats for members to enjoy. Mr. Watilo first recommended purchase of 6 new fiberglass pedal boats from K Park Recreation for a cost not to

exceed \$18,176.40 with \$16,200 coming from Reserve Account 2046, Category 060 – Boats and \$1,976.40 coming from Reserve Account 2046, Contingency. Diane Hufstedler made a motion to approve the purchase as presented. Second, Dale Tarkington. Ms. Hufstedler asked if we had canopies on pedal boats before. Dale Tarkington suggested the blue color for the boats. Vote Carried 5-0-0.

Mr. Watilo stated that in addition to the pedal boats staff was recommending purchase of two (2) Hobie Mirage Eclipse SUP's and four (4) Aquatic Adventures Aqua-Cycle Trikes for an amount not to exceed \$27,419.69, with \$18,480.00 coming from Reserve Account 2046, Category 060-Boats and \$8,939.69 coming from Reserve Account 2046, Contingency. Dale Tarkington made a motion to approve the purchases as presented. Second, Fred Mellenbruch. Vote Carried 5-0-0.

Adjournment: There being no further business, this meeting of the Lake Mission Viejo Association was adjourned at 7:55 PM.

Attest: _____, Secretary