

**LAKE MISSION VIEJO ASSOCIATION
BOARD OF DIRECTORS MEETING
January 9, 2018**

MEETING: Upon notice duly given and received, this meeting of the Lake Mission Viejo Association Board of Directors was held at the Lake Administration Building. The meeting was called to order by Bill Ernisse at 7:03 PM.

Board Members Present: Bill Ernisse, President
Diane Hufstedler, Vice President
Kevin Pennington, Vice President
Fred Mellenbruch, Secretary
Dale Tarkington, Treasurer

Staff Members Present: Kevin Frabotta, General Manager
Kevin Iverson, Controller
Bryant Watilo, Operations Manager
Janice Chandler, Human Resources Manager
Jim Turner, Aquatics Manager
Amanda O'Hearn, HOA Specialist

Others Present: D. Roohk, T. Riehl, M. Scheckel, A. Hultman, D. Pinto, B. Ollry, G. Coniglio, S. McClure, C. Mead, B. Noggle, J. Noggle, H. Snijdewind, R. Turner, D. Tayenaka, B. Moorhead, G. Newkirk, D. Markwell, T. Hoadwonic and R. Beckman

Consent Agenda: Dale Tarkington made a motion to approve the Consent Agenda as presented to the Board. This Agenda includes: Approval of the December 12, 2017 Minutes. Second, Diane Hufstedler. Vote Carried 4-0-1 (Kevin Pennington abstained since he was not present at the 12/12/17 meeting). Fred Mellenbruch raised a question in regards to how Board Member votes are recorded on Board Meeting Minutes. A general discussion took place and will be discussed more at the next meeting.

Members Forum: None

Delegates Report: None

Special Presentations:

Park West Landscape

Two Representatives from Park West Landscape were present at this Board Meeting. They introduced themselves to the Board and gave a general overview of the services they will be providing to the Lake Mission Viejo in regards to landscaping. The Board expressed their excitement to be working with Park West and the improvements they will be helping to provide to LMVA Facilities. A general discussion took place and Park West said that they will be happy to attend Board or Landscape Committee Meetings to keep the Board up to date for LMVA landscaping.

David Roohk: Water Consultant:

i. State of the Lake Report

ii. Annual Service Contract

Mr. Roohk addressed the Board and gave his annual state of the Lake Report. Mr. Roohk gave a general overview of the lake and its history and the effects of the new APW water on water salinity as well as Golden Algae. Mr. Roohk answered several questions from the Board and members present. Mr. Roohk went on to describe his annual proposal and the tasks that he will be performing for 2018 per his contract. The Board thanked Mr. Roohk for his continued work with the lake and for all his hard work.

Directors Report: None

Committee Reports: Landscape Committee

Mr. Ernisse addressed the Board about recent updates to the E. Beach project. Mr. Ernisse stated that there is a Landscape Committee meeting set for 1/16/18; he hopes to have bids ready for zone 1 of the E. Beach project coming out of that meeting. It is the Landscape Committees intention to have a recommendation ready to be presented to the Board at the next Board Meeting.

Long Range Planning Committee:

Ms. Hufstedler stated that at this time the LRPC has had all plans updated for the North Beach Boat Rental & Bio Plaza Project and are ready to submit these plans to the City. Ms. Hufstedler stated that it is on tonight's agenda to approve funds for the city plan check. Operations Manager, Bryant Watilo also addressed the Board with a general overview of the ideas, design and concepts for the Boat Rental & Bio Plaza Project.

Managers' Report:

The General Manager, Controller, Operations Manager, Human Resources Manager and Aquatics Manager presented their reports to the Board.

Old Business: None

New Business: Approval for Purchase of Security Cameras

Mr. Turner, Aquatics Manager addressed the Board, he proposed a phase 1 plan for the replacement of security cameras at various locations of the North Beach facility. A general discussion took place as Mr. Turner presented the different bids; staff recommends that we go with the bid from Sight Guards. Fred Mellenbruch made a motion to table this proposal until the February meeting; Mr. Mellenbruch would like to see more specifics/details of exactly what we will be getting from the Sight Guard bid, Second Dale Tarkington. Vote carried 5-0-0.

David Roohk Annual Contract Approval

Dale Tarkington made a motion to approve David Roohks Annual contract, Second Kevin Pennington. Vote carried 5-0-0.

Boat Rental & Bio Plaza Project Update

i. Design Elements/Plan Approval

Mr. Watilo addressed the Board, earlier in the meeting Staff and the LRPC presented plans/designs to the Board for the North Beach Boat Rental & Bio Plaza Project, Mr., Watilo stated that this is the final design except for furniture and shading. Staff asked the Board to approve the plans and designs for the North Beach Boat Rental & Bio Plaza as presented. Bill Ernisse made a motion to approve these plans, Second Diane Hufstedler. Vote carried 5-0-0.

ii. Approval of funds for City Plan Check

Mr. Watilo addressed the Board, now that the Board has approved the Design Elements/Plans for the North Beach Boat Rental & Bio Plaza Project; staff is recommending the Board appropriate funds for an amount not to exceed \$5,000 for the City of Mission Viejo and SMWD plan checks. Fred Mellenbruch made a motion to approve these funds, Second Diane Hufstedler. Vote carried 5-0-0.

Adjournment: There being no further business, this meeting of the Lake Mission Viejo Association Board of Directors Meeting adjourned at 8:25 PM.

Attest: _____, Secretary