

**LAKE MISSION VIEJO ASSOCIATION
BOARD OF DIRECTORS MEETING
June 13, 2017**

MEETING: Upon notice duly given and received, this meeting of the Lake Mission Viejo Association Board of Directors was held at the Lake Administration building. The meeting was called to order by Bill Ernisse at 7:02 PM.

Board Members Present: Bill Ernisse, President
Diane Hufstedler, Vice President
Fred Mellenbruch, Secretary
Dale Tarkington, Treasurer (via telephone)

Staff Members Present: Dave Kerr, Administrative Manager
Bryant Watilo, Operations Manager
Janice Chandler, Human Resources Manager
Jim Turner, Aquatics Manager
Kevin Iverson, Controller

Others Present: P. Coyle, W. Broadhag, M. Glackin, D. Tayenaka, S. McClure, F. Nin, C. Rochon, R. Tisdale, R. Heimann, A. Naghibi, J. Tully, B. Perches, D. Currie, B. Palotsay, K. Abele, J. Jones, A. Steen, M. Gaines, T. Hoadwonic and R. Simenz

Minutes: Diane Hufstedler made a motion to approve the 05/11/17 regular meeting minutes Second, Fred Mellenbruch. Vote Carried 4-0-0. (Kevin Pennington not present at the meeting.)

Executive Session of the Board: None

Members Forum: Member Rod Simenz addressed the Board.

Delegates Forum: Delegate Rich Heimann stated that he has sold his home and was moving out of Mission Viejo. He thanked the Board and staff for their outstanding work with him as a delegate and while serving on two committees (Landscape and Election Reform). Delegate Pat Coyle thanked Jim Turner for coming to a meeting at Palmia to address the Palmia Board. Dale Tarkington asked to have more items added to the Consent agenda in the future that would speed up the future meetings.

Special Presentations: RJM Design Group / Landscape Master Plan

Andy Steen from RJM Design Group presented the Landscape Master Plan to the Board. Mr. Steen presented a detailed breakdown of landscape areas that make up LMVA property including North Beach, East Beach, the Alicia Dam and the Alicia/Marguerite corner. Mr. Steen discussed conceptual ideas for specific areas and provided some visual examples of the concepts. Bill Ernisse stated that the next steps would be for the Landscape Committee to meet to discuss the plan and bring options to the Board for consideration. Bryan Watilo stated that the committee would come to the Board with requests for design costs from RJM Design Group for specific

projects after the summer season. Fred Mellenbruch stated that he would like to have the Board consider the entire Landscape Master Plan before the Landscape Committee works on specific projects.

Directors Report: None

Committee Reports:

Landscape Committee - Bill Ernisse stated that the committee had been working on the Landscape Master Plan that Mr. Steen had just presented and would be looking for a new member of the committee to replace Rich Heimann.

Election Reform Committee - Administrative Manager Dave Kerr stated the proxies were mailed to over 12,000 non-sub association homes and he had sent out packets to 4 potential new delegates to walk their respective districts.

Long Range Planning Committee - Diane Hufstedler stated LRPC was still gathering information in regard to the new online reservation system for Party Boats and Picnic Tables and would postpone working on the Tackle Box building project until after the summer season.

Manager's Reports:

Administrative Manager, Controller, , Operations Manager, Aquatics Manager, and Human Resources reports were presented to the Board.

Old Business: Finisterra Kayak Launch Request

Aquatics Manager Jim Turner presented a report in regard to the request to launch kayaks at Finisterra. Mr. Turner outlined 4 options to the Board in response to the request. Mr. Turner stated that after much analysis and consideration staff recommends Option D, No action or changes to current vessel launching program, therefore kayaks will not be able to launch directly into the lake from the Finisterra launch ramp. Diane Hufstedler complimented Aquatics Manager Turner for the time and effort he put into researching the possible solutions. Dale Tarkington stated that actual costs are unknown until we know the number of requests for boat un-tagging and tagging. Frank Nin from Finisterra stated that he appreciated all of the hard work that went into researching the options but wanted to know what happened to the option of deputizing Finisterra volunteers to tag and un-tag boats. Mr. Turner stated that staff did not feel using volunteers was a secure solution to controlling boats being launched into the lake. Diane Hufstedler made a motion to accept Option D (No action or changes to current vessel launching program). Second, Fred Mellenbruch. Vote Carried 4-0-0.

New Business Landscape Committee Charter Renewal

Operations Manager Bryant Watilo stated that the Landscape Committee Charter was up for review. Diane Hufstedler made a motion to approve the charter as presented. Second, Fred Mellenbruch. Mr. Mellenbruch stated that the charter for the committee should be reviewed annually. Vote Carried, 4-0-0.

Purchase of Mini Truck.

Operations Manager Bryant Watilo stated that staff recommended purchasing a new Vantage mini truck to replace the existing truck that was purchased in 2010. Mr. Watilo stated that staff had researched both the gas and electric powered version of the truck. Staff recommends purchase of the gas version due to the 32% cost savings in the price of the vehicle. Bill Ernisse made a motion to approve purchase of the Gas Powered Vantage vehicle at a cost of \$14,350.16 with expense to come from Reserve Account 2046, Category 100 Mini Trucks/Carts. Second, Diane Hufstedler. Fred Mellenbruch asked staff to review pursuing an electric version of the mini truck in the future to keep with the association’s commitment of pursuing a Green Initiative. Mr. Watilo stated that another mini truck will come up for replacement in 2018 and staff would continue to look into the electric version of the vehicle. Vote Carried, 4-0-0.

Purchase of Park Groomer and ATV Towing Vehicle

Operations Manager Bryant Watilo stated that staff has been researching ways to improve the efficiency of picking up the goose droppings in the park areas. Mr. Watilo stated that currently manual labor consisting of 10 to 25 hours per day during the spring and summer months are being dedicated to cleaning up goose droppings from the park areas at North and East beaches. Staff recommends purchasing a mechanical collection system which would reduce the man hours to 1.5 hours/day to clean goose droppings from the 5 acres of park area. The mechanical collection system consists of a Tow and Collect 1500 Pro and a Yamaha Kodiak 700 4 wheel drive ATV for an amount of \$18,375.38 with expense to come from Reserve Account 2046, Category, Reserve Contingency. Diane Hufstedler made a motion to approve the Tow and Collect 1500 Pro for an amount not to exceed \$10,158.61. Second, Fred Mellenbruch. Ms. Hufstedler amended her motion to include the Yamaha Kodiak 700 4 wheel drive ATV for an amount not to exceed \$8,216.77 to the purchase. Vote Carried 4-0-0.

Adjournment: There being no further business, this meeting of the Lake Mission Viejo Association was adjourned at 8:35 PM.

Attest: _____, Secretary