

**LAKE MISSION VIEJO ASSOCIATION
BOARD OF DIRECTORS MEETING
July 14, 2009**

MEETING: Upon notice duly given and received, this meeting of the Lake Mission Viejo Association Board of Directors was held at the lake offices. The meeting was called to order by Diane Lincoln at 7:08 PM.

Board Members Present: Diane Lincoln, President
Fred Mellenbruch, Vice President
Jane Chadburn, Secretary
Sid Wittenberg, Treasurer
Alan Virdinis, Board Member

Staff Members Present: Kevin Frabotta, General Manager
Dave Kerr, Administrative Manager
Norma Risher Billing Clerk

Others Present: M. Ziegler, K. Kriz, , A. Kotnik, J. Sperber, N. Schmidt, M. Terusa, W. Halagarda, R. Simenz, P. Tietz, M. Wilkie T. Hoadwonic, A. Cook, A. Waugh, B. Leach, B Culyer, M. Bender, P. Krinett, R. Denecor, K Abele, A. Gross D. Hamblin, W Broadhag, S Krinett and V. Cambia.

Minutes: Motion duly made by Fred Mellenbruch and seconded by Alan Virdinis to approve the minutes of the June2009 Board Meeting. Sid Wittenberg had a correction on page 2, (last line) adding the words “the lifeguards” to the minutes Vote carried: 5-0-0

Special Presentations:

Orange County International Triathlon: Bill Leach and Bob Culyer addressed the BOD regarding the upcoming triathlon scheduled for Sunday, September 27th. Mr. Leach and Mr. Culyer proposed a new finish line for the race, in the North Beach facility adjacent to the beach with the caveat that they would go back to the drawing board for the 2010 event if this finish line did not work out as planned. Diane Lincoln asked Dave Kerr and Kevin Frabotta their opinions about the finish line in the park adjacent to the beach. Mr. Kerr and Mr. Frabotta stated that they had reviewed the finish line options with Mr. Leach and they felt that the proposed new finish line would be beneficial to the event as well as provide optimum traffic flow for the members during the event. A general discussion took place regarding details of the event. Fred Mellenbruch made a motion to approve the Triathlon with the finish to be in the park adjacent to the beach for 2009. 2nd, Jane Chadburn, Vote Carried 5-0-0.

New GM: President Diane Lincoln introduced Kevin Frabotta as the new General Manager. Kevin thanked the BOD for the opportunity and stated that he looked forward to working with the BOD, staff and membership.

Long Term Planning Projects Update: Karel Kriz presented information regarding the Breezeway and Concourse project with more detail to be available for the August meeting. Diane Lincoln asked about the projected start date of the project. Mr. Kriz stated that the project could start in January with completion scheduled for May of 2010. Mr. Kriz went on to say that the geo – technical survey for the amphitheater project was completed and he feels that a second opinion is needed prior to moving forward with the project. Mr. Kriz also stated that the survey showed that the ADA Ramp and the Amphitheater project can be built adjacent to each other.

Members Forum:

Member Dave Gingold complimented the Board of Directors for implementing a fine program to the rules and regulations at the June meeting.

Member Alan Dean Gross stated that he lives in Mallorca and has a problem with a Ponderosa Pine tree that encroaches on his view. Mr. Gross stated that he would pay for the removal of the tree. He also stated that the tree is leaning to its side and is in danger of falling over on its own. Jane Chadburn asked if the tree is on our property. Mr. Gross stated that the tree is on the lake side of the fence. Ms. Chadburn went on to state that the LMVA tree policy is to trim or cut down trees only for the health maintenance of the trees not for view enhancement. The BOD asked staff to look into the situation and report back to the BOD.

Commodore Maury Wilkie of the LMVYC stated that the yacht club is having a quiet summer with Friday night sailing followed by informal barbecues. He went on to mention the 32nd annual LMVYC Regatta scheduled for Sunday, August 16. Commodore Wilkie also mentioned the Commodore’s Challenge recently held in Newport Beach wherein LMVYC members took 2nd place.

Delegates Forum: Delegate Nancy Schmidt from Mallorca stated that she has been approached by a person with a boat cleaning business that is willing to purchase a pontoon trailer that he would use exclusively for LMV and would be able to service all types of pontoon boats moored on the lake.

Delegate Stu Byron from Palmia stated that members in his district want to know learn more about the CC&R’s and he is planning to write an article in the Palmia newsletter and requested assistance with information from staff. Dave Kerr stated that he was compiling information for Mr. Byron and would assist him in his fact finding mission. Mr. Byron then inquired as to the date of the upcoming triathlon. Staff stated that the Orange County International Triathlon was scheduled for Sunday, September 27th.

Director’s Report: None

Treasurer’s Report: Treasurer Sid Wittenberg provided the following report.

The Lake Mission Viejo Association financial statement through May 31, 2009 shows:

The Lake Mission Viejo Association financial statement through June 30, 2009 shows:

Actual revenue of	\$ 3,203,127	2
Gross Income of	3,173,880	3
Actual Operating Expenses of	2,689,357	5
Capital Expenditures	449	5
Net Income	484,075	5
Budgeted Net Income	110,300	5
Total Investments	7,536,626	1
Total Operating Cash on Hand	177,777	1

Committee Report: None

Manager's Reports:

GENERAL MANAGER'S REPORT

New General Manager Kevin Frabotta stated that his first two weeks were very productive and that staff had made him feel welcome and he was very happy to accept the job and looked forward to working with the Board, delegates and the members.

ADMINISTRATIVE MANAGER'S REPORT

BILLING/MEMBERSHIP DEPARTMENT

- As of 7/01/09 staff has deposited \$1,200,000.00 in membership assessments for current period 07/01-12/31/09 assessment.
- As of 7/01/09, 370 files are at the collections attorney's office, with 140 accounts delinquent for the 7/01-12/31/08 assessment period and 230 owing for multiple periods.
- Membership office has been very busy prior to 7/04 weekend and leading up to the concert season.
- Proxies for the Delegate elections are returning at a steady pace.
- Membership counselors processed 3 new voluntary memberships during the month of June.

ACCOUNTING DEPARTMENT

- CD and money market rates have dropped during the last month..Rates for one year CD's are averaging 1.45% this week.
- Enclosed in your packet is a copy of the current investment portfolio at Comerica Securities.

FINANCIAL (Revenue · Cost · Reserve · Audit)

- Financial reports for 6/30 will be in your packets.

MEMBER / COMMUNITY RELATIONS

- Production work on the 08/09 issue of the Noticia is in the final stages including concert information for 8/09 shows.
- Clubhouse bookings for 2009 up to 36 events with 17 being weddings and or receptions. Business is steady and the clubhouse continues to be popular with the membership.
- Chris Botti concert was received very well. Gate count was 2735 members and 413 guests.
- Snack Bar was open and did a brisk business during the show.
- 7/04 weekend was very busy. Beautiful weather brought out a large crowd for all three days. Staff was busy with boat rentals and facility clean-up due to the crowds.
- The LMVYC Summer Regatta was held on 6/28 with a good turnout and nice wind.

BIOLOGY / LAKE INFORMATION

Subject: Current Lake Information

Lake Elevation: 700.85 ft. asl

Surface Water Temperature: 79 - 82 °F

Secchi Visibility: 41 feet

WATER

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u> (to date)	<u>Year-to-date</u> <u>Total</u>	<u>Rain</u> <u>Season</u> <u>Total</u> (July 1, '08 through July 1, '09)
Purchased Water:	0 a.f.	0 a.f.	0 a.f.	10 a.f.	44 a.f.	54 a.f.	0 a.f.	108 a.f.	
Actual Rainfall:	0.31"	4.53"	0.18"	0.15"	0.11"	0.08"	0"	5.36"	11.72"
Avg. Historic Rain:	3.03"	3.92"	2.71"	0.99"	0.37"	0.12"	0.04"	11.14"	15.41"

Domestic Lake fill

Approximately 107 acre-feet of the 280 a.f. yearly budget for Lake fill was delivered this year. We are anticipating another 60 acre-feet during July. Water prices are expected to rise 18% on August 15th so we plan to buy as much as the Lake can hold by then.

General Lake Conditions

LMV is stratified at the 40 ft. mark with low oxygen levels below that. One would not expect to catch fish deeper than this level at this time of year. Annual dam monitoring and surveys are under way.

Health Report

Two families of Canada Geese (8 total) have taken up residence at LMV and are creating a considerable mess. Daily cleanups and swimming area disinfections are being increased. Monthly fecal coliform quality control testing continues on all the beaches with acceptable results. Swimmer's Itch reports have mostly been absent since around mid-May. The alert level is now set at "moderate".

Fishery

The summer warm-water fishery of bass and sunfish are good with lots of sunfish spawning continuing to occur around the Lake. Catfish stocking has not been planned for the lack of confidence in grower's water quality. Suitable growers are still being researched.

Water Lake Refill

Enclosed in your packet is information from SMWD regarding an 18% increase in the price of lake fill water. We have anticipated this increase by purchasing as much lake refill water as we can hold so far this year. Current lake level will allow Tom to order 50 acre feet of water starting on July 15th which will allow for the August budget.

HR/ LIFEGUARDS / SAFETY & HEALTH (Incidents · Inspections · Etc).

- Lifeguards had one major incident on 7/04 where Captain Peden and staff performed CPR on an 18 month old boy and resuscitated him. He was transported to the hospital via the paramedics.

MAINTENANCE/BOAT RENTALS / LANDSCAPE

- Lifeguard towers painted and East Beach office refurbishment completed prior to 1st day of summer.

MAJOR PROJECTS / INITIATIVES

- Concert staging and roofing set up accomplished without incident prior to Chris Botti concert.

WEBSITE

- Website statistics for 6/09 show 47,569 visits to the website; down 10% from 06'08.

OLD BUSINESS

None

NEW BUSINESS

Replacement of 2 Party Boats

Dave Kerr provided the BOD 2 bids for party boats to replace the oldest vessels in the fleet. Mr. Kerr requested approval to purchase two 2009 Sweetwater 2180 RE4 models from Godfrey Marine for a cost not to exceed \$34,000 inclusive of transportation. \$34,972.00 is available in Reserve Account #2046 for this purchase. This amount also covers the purchase and shipping of two Ray Electric outboard system 200, 2.5 36 Volt series motors and two 36 volt automatic chargers from Ray Electrical Outboards. Godfrey Marine sells the pontoon boat best suited for the LMV environment. The retired party boats will remain as backup boats to the fleet until the fall season when they will be sold to members in a lottery. Sid Wittenberg made a motion to approve purchase of the two party boats for a cost not to exceed \$34,000.00 with the expense to come from Reserve Account 2046. Second Jane Chadburn, Vote Carried 5-0-0

Clubhouse Portable Bar

Dave Kerr provided the BOD with a proposal for a portable bar for the Lake Clubhouse. This bar will be used for clubhouse rental functions. Mr. Kerr requested approval to purchase a Cambro – 54” black plastic bar for a cost not to exceed \$1320.00 (including shipping). This expense would be charged to Capital Expenditure Account 6000. Fred Mellenbruch made a motion to approve purchase the Cambro – 54” plastic bar for an amount not to exceed \$1320.00 with the expense to come from Capital Expenditure Account 6000. Second Jane Chadburn, Vote Carried 5-0-0.

Adjournment: There being no further business, this meeting of the Lake Mission Viejo Association was adjourned at 8:17 PM.

Attest: _____, Secretary